



© Monitronic Success College
**MSC INTERNATIONAL
HOSPITALITY INSTITUTE**



FEES GUIDE 2014

About Us

Monitronic International Hotel School commenced operation in 2013 as part of Monitronic Success College (MSC) and The Otjiwarongo International Hotel.

The study materials will be internationally endorsed & accredited via City & Guilds International Training & Examination Centre, which immediately benchmark the intellectual standards we want to achieve within Namibian and Southern Africa. Namibia Training Authority hospitality and training courses manuals are nationally quality assured.

Our Mission

MSC International Hotel School's mission is to prepare well-rounded graduates for employment in hotel, travel and tourism sector management in Namibia, SADC region and internationally. We aim to develop dedicated professionals with a qualification that is recognized and highly regarded internationally.

Our Vision

To become a hospitality school for high technological advancement, innovation, entrepreneurship and international training excellence in travel, tourism, hospitality, and leisure management.



Where are we situated?

We are situated in central Namibia in Otjiwarongo Town in the Otjozondjupa Region. This location is central and accessible by road from all directions of the country.

Key Benefits

The institution ensures that the hospitality education and training you receive is of the highest international standard, which is industry relevant and is locally and internationally recognized:

Accreditation

1.1 Hospitality and Tourism Level 1 –Level 3 is a national qualification under the Namibia Training Authority.

1.2 Accredited internationally by City and Guilds and Institute of Commercial Management, recognized within 85 countries.

1.3 Will apply to be Member of the Namibian Chefs association

Placements

MSC International Hotel School guarantee placement of all students (industrial attachment) on experiential training (6 month period) available at the discretion of management at a hotel, resort, lodge or other hospitality establishments that the school deem appropriate according to our training criteria.

Accommodation

Students reside at the hotel student accommodation in a safe and secure environment. All bedrooms are equipped with beds, study area and en-suite bathrooms, shared between two students. All meals are provided (depending on fees paid) and all training is conducted at the facilities of the hotel. The school is equipped with five star training kitchens with the latest equipment and training stations per student – definitely achieving a standard of excellence which will be difficult to match.

Exposure and Experience

We strive to provide students with as much as possible at any given time. Students receive hands-on training both in the lecture room and in the day to day operations of the hotel. With this constant exposure a professional appearance and attitude becomes second none.

Our entry requirements

- A minimum entry level of Namibian school leaving level equal to Grade 12 should have been obtained and completed prior to enrolment at MIHS. Students busy with Grade 12 can apply by submitting the results from their last written examinations including the grade 10 results.
- Prospective students with grade 10 or other that are deemed not suitable for Diploma programs can start with the Hospitality and Tourism Level 1 to Level 3 of the Namibia Training Authority programs.
- Prospective students should be mobile and strong in their daily activities as the Food and Beverage and other aspects of the Hospitality Industry require physical heavy duty work and mental capacity.
- Prospective students should be able to converse fluently in English as this is the predominant language used in the Hospitality Industry and is also the language in which all assessments will take place. Those whose language is not English will be required to pass a 3 Months ESOL English course from the city and guilds international or other equivalent before being admitted or progress with their studies. Cost of English course N\$3000 to be paid at the start of the course.
- Prospective students will be subjected to a personal interview or selection test with MIHS Management during which their interest in the field and also verbal competencies will be judged.

PROGRAMMES

1. Hospitality and Tourism Level 1-3 Namibia Training Authority (NTA)

Courses from the City & Guilds International

2. Certificate, Diploma and Advanced Diploma in Food Preparation and Culinary arts

Safety ~ hygiene ~ security ~ customer care ~ costing, budgeting, control ~ menu planning ~ dietetics ~ basic food preparation methods ~ garnishing techniques ~ cold and hot food preparation

3. Certificate, Diploma and Advanced Diploma in Food and Beverage Operations and Services
Safety ~ hygiene ~ security ~ personal skills and attributes ~ customer care ~ product knowledge ~ billing and checking ~ table ~ silver ~ counter service ~ table and drink service

4. Certificate, Diploma and Advanced Diploma in Accommodation Operations and Services

Safety ~ security ~ customer care ~ personal skills ~ accommodation and house-keeping services ~ design ~ décor and furnishings ~ control in the accommodation environment

5. Certificate, Diploma in Reception Operations and Services

Safety ~ security ~ customer care ~ personal presentation ~ reception procedures ~ front office procedures ~ reservation procedures ~ guest accounting ~ selling and marketing techniques

6. Certificate, Diploma, Advanced Diploma Travel & Tourism (Tourism and Business Studies) & Associate Degree in Hospitality Management.
From the Institute of Commercial Management (ICM –UK)

Further study paths:

Degrees from various universities

Fee Structure:

The fee structure for 2014 - 2015 is based on the full package as listed below. Our aim is to as far possible eliminate any hidden costs.

Application Processing & Registration Fee N\$1500 non-refundable
Fees Exclude **Examination Fees** Which is approximately N\$3500 to be paid by 1 September.

Payment Plan Option 1:

Covers all Certificate, Diploma and Advanced Diploma or NTA level 1-3 per year

Deposit before 05 February	Full payment by 05 April	Ingredients for Recipes Estimate
First Year N\$5 000.00 on registration	N\$15 000	N\$4 500
Second Year N\$5 000 on Registration	N\$15 000	N\$4 500
Third Year N\$5 000 on Registration	N\$15 000	N\$4 500



Payment Plan Option 2:

Deposit Before 05 February	Before 05 April	Before 05 July	Before 05 Sept	Before 30 Nov	Before 30 Dec	Recipes Estimate
First Year N\$5 000.00 on registration	N\$4000	N\$4000	N\$4000	N\$4000	N\$4000	N\$4500
Second Year N\$5 000.00 on registration	N\$4000	N\$4000	N\$4000	N\$4000	N\$4000	N\$4500
Third Year N\$5 000 on Registration	N\$4000	N\$4000	N\$4000	N\$4000	N\$4000	N\$4500

SHORT COURSES

Short Course	Duration	Fees	Dates
Waiter Certificate	2 weeks	N\$4500	Enquire
Barman	2 weeks	N\$4500	Enquire
Introduction to Cooking <small>(Various Cuisines)</small>	3 weeks	N\$5500	Enquire
Cocktails	1 week	N\$4500	Enquire
Hotel Customer Services	2 weeks	N\$4500	Enquire
Hotel Receptionist	2 Weeks	N\$4500	Enquire
Hotel Marketing	2 Weeks	N\$4500	Enquire

Payment Plan Option 3 (Smaller installments on a monthly basis):

For First and Second Years (This is a yearly Fees)

Deposit Before 05 February	N\$5 000.00
Accommodation paid by 20 February	N/A
By 31 March	N\$1 500.00
By 29 April	N\$1 500.00
By 31 May	N\$1 500.00
By 30 June	N\$1 500.00
By 29 July	N\$1 500.00
By 31 August	N\$1 500.00
By 30 September	N\$1 500.00
By 31 October	N\$1 500.00
By 29 November	N\$1 500.00
By 30 December	N\$1 500.00
Recipes & Ingredients	N\$4 500.00
City & Guilds Examination Fees or NTA by 1 September	(To be advised)



Contact Monitronic Success College:

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Namibia

Applications, completed forms and proof of payments can be returned to;
Postal Address: P O Box 40792 | Ausspannplatz | Windhoek | Namibia
Or Emailed



monitroniccollege



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